



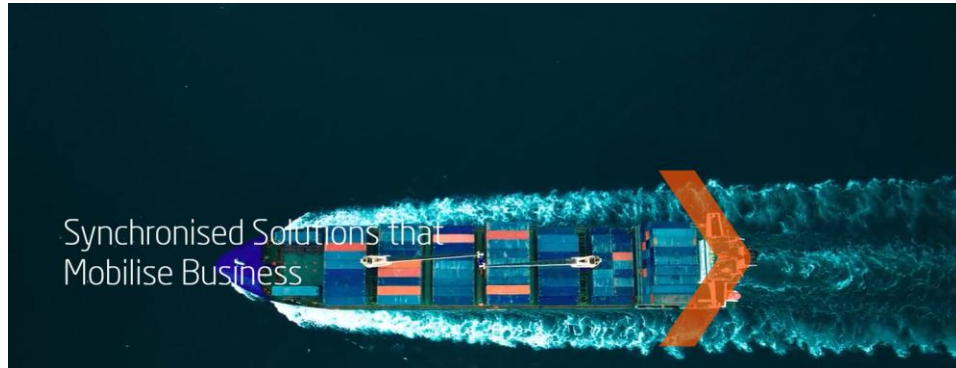
Milaha Cloud Application

Vendor Registration Portal
Oracle Redwood



Supplier Registration

Supplier Registration Overview



We offer customised end-to-end maritime and logistics solutions, including transportation and supply



The registration will allow corporate vendors to participate in Milaha Tenders and be eligible to receive Request for Quotations ("RFQ"), Request for Proposals ("RFP"), Request for Information ("RFI") and Invitations to Tender ("ITT") for the supply of materials, commodities, goods, and provisions of services.

The information submitted via the Vendor Registration Portal will be reviewed for compliance with Milaha's requirements.

After completion and approval of registration by Milaha, vendors will be notified of their registration along with their unique Vendor Account Code/Number.

Notification of registration does not signify or confirm Milaha's qualification or pre-qualification of any entity, any commodity or scope of work.

The award of any business by Milaha will follow established procedures for tendering, bidding, evaluation, and award.

Milaha reserves the right to reject any vendor registration for any reason, including cases where vendors did not submit all relevant documents. Registered vendors must keep their contact information up-to-date.

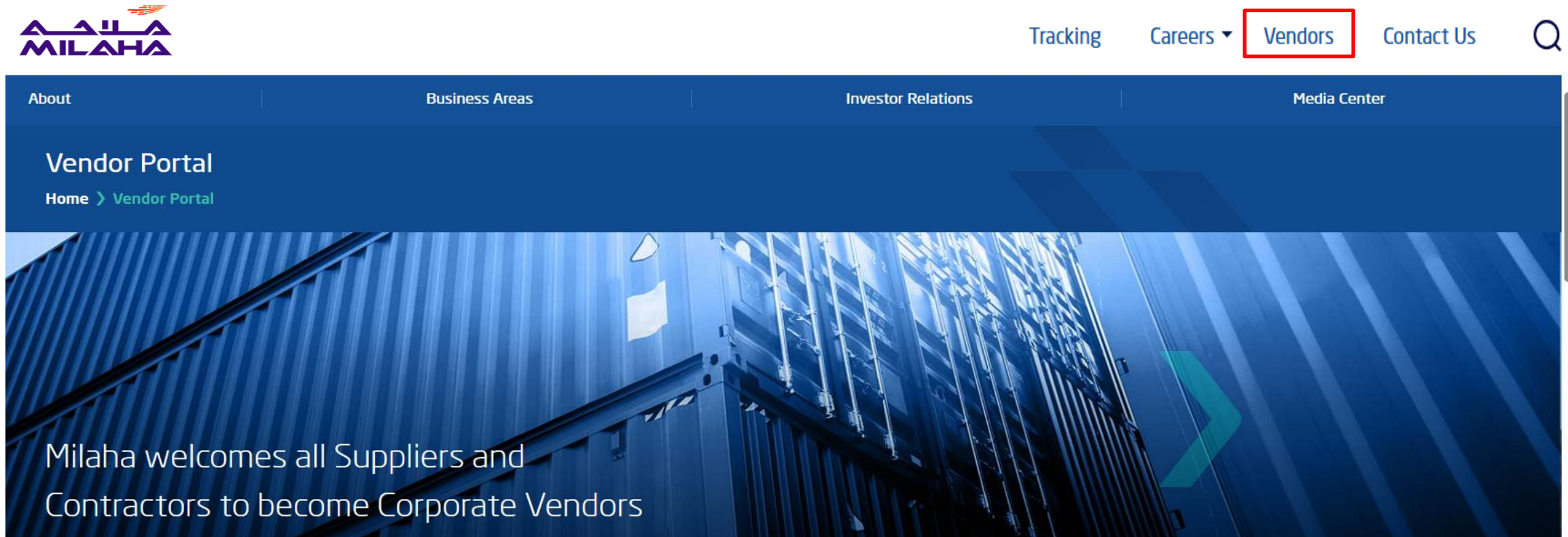


Supplier Registration Overview



The first time a **prospective supplier** enters the MILAHA Cloud ERP Supplier Portal, a one-time registration process is required. Suppliers only need to register once.

Go to <https://www.milaha.com/> and **click on Vendors**
Page below appears



Supplier Registration Overview

Scroll down the bar, then locate and click **Vendor Registration**.
Vendor Manual instructions are also available for reference.

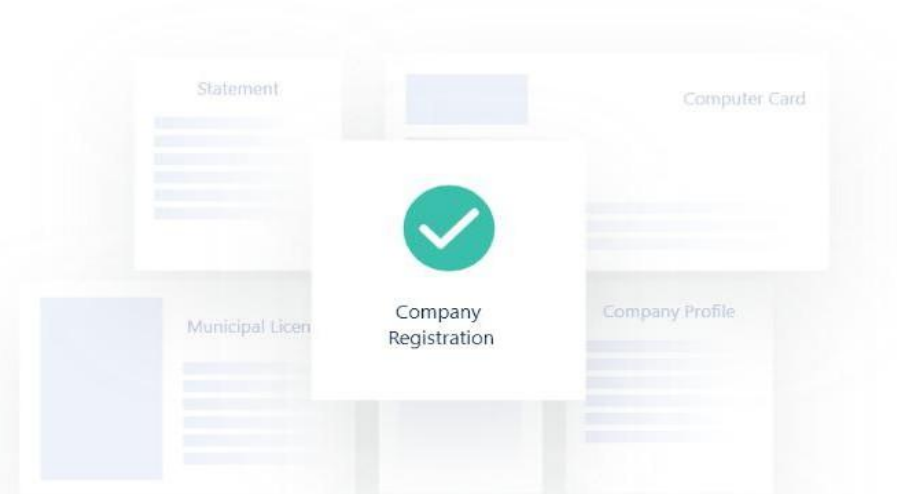
New Vendors

Milaha allows new vendors to register and upload all of the required documentation listed below.

- ☒ Company Registration/Trade License
- ☒ Computer Card (Applicable only to Qatari companies)
- ☒ Municipal License (Applicable only to Qatari companies)
- ☒ Bank Letter
- ☒ Financial Statement
- ☒ Other documents requested on the portal

Vendor Registration >

Vendor Manual >



Back to Top

NOTE: All questions are **mandatory and must** be filled in for vendor registration consideration.



External Supplier Registration



This interface page appears below.

Enter the email address that will process the registration in the box provided, then click **"Send Access Code"**.

Place company name here

Supplier Registration

Enter your email

Get a one-time access code to start.

Required

Send Access Code

NOTE:

If during the registration process the access code has expired (**after 15 minutes**) and you were not able to start the registration, you can always come back to the link [Milaha Vendor Registration Link Redwood](#) and request another access code using the same email that initiated the registration.



External Supplier Registration



Once the registered email address receives the Access Code, enter the code in the box provided.
Please note the **code expires in 15 minutes**, then click **"Continue"**.

Place company name here

Supplier Registration

Enter your code

Use the code we've sent to email polyticalbo@gmail.com.

The code expires in 15 minutes.

Required

Continue

[Get a new code](#)



External Supplier Registration



Step 1. Enter the mandatory information in the **Company Details**.

Then attach required documents (check in the next slide the mandatory documents) in the “**Drag and Drop**” box and click “**Continue**”.

Supplier Registration

Company Details

Company TEST COMPANY1	Website	Country Qatar
Taxpayer ID 1234567890123	Tax Registration Number	D-U-N-S Number
Organization Type Corporation	Supplier Type Supplier	

Note to Approver

Attach tax, insurance, and other relevant documents

Drag and Drop
Select or drop files here.

Cancel Save

1 | 6

Company Details

Contacts

Addresses

Business Classifications

Products and Services

Questionnaire



External Supplier Registration



Step 1.1 Please ensure to attach the mandatory documents detailed below (both **for International** and **local vendors**) in the “**Drag and Drop**” option as an additional requirement for **Company Details**.

For International vendors (Suppliers located outside Qatar)

- English Version of the Commercial Registration/Trade License/Certificate of Incorporation or equivalent for international vendors
- Official Bank Letter Document in English issued through Bank Letterhead/Certificate duly signed and stamped by an authorised bank representative
- Tax Registration/Card
- Supplier Code of Conduct
- Milaha Anti-Bribery Policy
- Company Profile (optional)
- ISO Certification (optional)

For Local vendors (Suppliers based in Qatar)

- English Version of the Commercial Registration
- Official Bank Letter Document in English issued through Bank Letterhead/Certificate duly signed and stamped by an authorised bank representative
- Tax Card
- Establishment Card/Computer Card
- Baladiya/Municipal/Trade License
- Supplier Code of Conduct
- Milaha Anti-Bribery Policy
- Company Profile (optional)
- ISO Certification (optional)
- ICV Certificate (optional)

Attach tax, insurance, and other relevant documents

Drag and Drop
Select or drop files here.

ACCOUNT CERTIFICATE.pdf	Last updated on 2/24/2025 119.68 KB	
Trade License.pdf	Last updated on 2/24/2025 213.00 KB	

Last updated 2 minutes ago



External Supplier Registration

Step 2. Enter the mandatory information in the **Contacts** and select the appropriate buttons, then click **"Continue"**.

Supplier Registration

Contacts

Contact 1
Enter contact details. Registration communications will be sent to this contact.

First Name
Zain

Last Name
Naseer

Email
zain@mytfsglobal.com

Job Title

Country
QA

Mobile
+974 5041 6478

Country
QA

Phone
+974 4479 4941

Ext

Country
QA

Fax
+974

Is this an administrative contact?
Administrative contact will receive general communications from us.

☒ Yes ☐ No

Does this contact need a user account?
User accounts will provide online access to supplier transactions and self-service tasks.

☐ Yes ☒ No

Last updated 8 seconds ago

Cancel Save Continue

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Company Details

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Addresses

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Questionnaire





External Supplier Registration



Step 3. Enter the mandatory information in the Addresses, always enter the word **"OFFICE"** in the Address Name box, tick all buttons as shown below, then click **"Continue"**.

Supplier Registration

Addresses
Enter at least one address.

Address 1 

Address Name
OFFICE

What's this address used for? Select at least 1 purpose.
☒ Receive Purchase Orders ☒ Receive Payments ☒ Bid on RFQs

Country/Region
Qatar

Address Line 1
MAIN OFFICE

Address Line 2
INDUSTRIAL AREA

Address Line 3
STREET 23

City
DOHA

State

Postal Code

Email

Country
QA

Phone
+974

Ext

Country
QA

Fax
+974

Which contacts are associated to this address?
☒ TEST COMPANY rdeppas@milaha.com CEO

Last updated 2 minutes ago

Cancel Save Continue

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Company Details

Contacts

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Business Classifications

Products and Services

Questionnaire



External Supplier Registration

Step 4. Select the **Business Classifications** in the drop-down menu.
Please always select ***"None of the classifications are applicable"***, then click **"Continue"**.

Supplier Registration

Business Classifications
Enter at least one business classification or select none applicable.

Select a classification or confirm that none are applicable.

Classification

None of the classifications are applicable

Minority Owned

Official Bank Letter

Qatari Owned

Service-disabled Veteran Owned

Small Business

Tax Registration Card

Veteran Owned

Woman Owned

None of the classifications are applicable

Last updated 7 minutes ago

Cancel Save Continue

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Company Details

Contacts

Addresses

Business Classifications

Products and Services

Questionnaire



External Supplier Registration

Step 5. Under **Products and Services**, select at least one category relevant to your company's Commercial Registration or Trade License activities. To find the most accurate category:

- Please select the appropriate category segment (1st level)
- Then **expand** the list to the 2nd category level and select the relevant category.
- Otherwise, if you are familiar with the UNSPSC category classification, you can directly use the **"Search"** option to find the relevant categories

Supplier Registration

Products and Services
Enter at least one products and services category.

Search by category or description

View Format Freeze Detach Wrap

Select	Category Name	Description
☐	▶ APPAREL AND LUGGAGE AND PERSONAL CARE PR	APPAREL AND LUGGAGE AND PERSONAL CARE PRODUCTS
☐	▶ BUILDING AND CONSTRUCTION MACHINERY AND A	BUILDING AND CONSTRUCTION MACHINERY AND ACCESSORIES
☐	▶ BUILDING AND FACILITY CONSTRUCTION AND MAIN	BUILDING AND FACILITY CONSTRUCTION AND MAINTENANCE SERVICES
☐	▶ Expand	
☐	▶ CHEMICALS INCLUDING BIO CHEMICALS AND GAS T	CHEMICALS INCLUDING BIO CHEMICALS AND GAS MATERIALS
☐	▶ CLEANING EQUIPMENT AND SUPPLIES	CLEANING EQUIPMENT AND SUPPLIES
☐	▶ CLEANING SUPPLIES AND EQUIPMENT	CLEANING SUPPLIES AND EQUIPMENT
☐	▶ COMMERCIAL AND PRIVATE VEHICLES AND THEIR A	COMMERCIAL AND PRIVATE VEHICLES AND THEIR ACCESSORIES AND COMPONENTS
☐	▶ COMPONENTS AND SUPPLIES	COMPONENTS AND SUPPLIES

5 | 6

Company Details

Contacts

Addresses

Business Classifications

Products and Services

Questionnaire



External Supplier Registration

Step 5.1 Continuation for **Product and Services**, Tick mark the appropriate category selection, then click “**Apply**”, and “**OK**”.

Supplier Registration

Products and Services

Enter at least one products and services category.

Select	Category Name	Description
☐	▶ APPAREL AND LUGGAGE AND PERSONAL CARE PR	APPAREL AND LUGGAGE AND PERSONAL CARE PRODUCTS
☐	▶ BUILDING AND CONSTRUCTION MACHINERY AND A	BUILDING AND CONSTRUCTION MACHINERY AND ACCESSORIES
☐	▶ BUILDING AND FACILITY CONSTRUCTION AND MAIN	BUILDING AND FACILITY CONSTRUCTION AND MAINTENANCE SERVICES
☐	▶ CHEMICALS INCLUDING BIO CHEMICALS AND GAS I	CHEMICALS INCLUDING BIO CHEMICALS AND GAS MATERIALS
☒	▶ ADDITIVES	ADDITIVES
☐	▶ COLORANTS	COLORANTS
☐	▶ CLEANING EQUIPMENT AND SUPPLIES	CLEANING EQUIPMENT AND SUPPLIES
☐	▶ CLEANING SUPPLIES AND EQUIPMENT	CLEANING SUPPLIES AND EQUIPMENT
☐	▶ COMMERCIAL AND PRIVATE VEHICLES AND THEIR A	COMMERCIAL AND PRIVATE VEHICLES AND THEIR ACCESSORIES AND COMPONENTS
☐	▶ COMPONENTS AND SUPPLIES	COMPONENTS AND SUPPLIES

Columns Hidden 1

Apply

OK

Cancel

5 | 6

Company Details

Contacts

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Business Classifications

Products and Services

Questionnaire



External Supplier Registration



Step 5.2 Products and Services categories selected will be displayed, then click **“Continue”**.

Supplier Registration

Products and Services

Enter at least one products and services category.

Q

Search by category or description

3 selected

View Selected

Clear Selected

Category	Description
☐ CHEMICALS INCLUDING BIO CHEMICALS AND GAS MATERIALS	CHEMICALS INCLUDING BIO CHEMICALS AND GAS MATERIALS
☒ ADDITIVES	ADDITIVES
☐ COLORANTS	COLORANTS
☐ CLEANING EQUIPMENT AND SUPPLIES	CLEANING EQUIPMENT AND SUPPLIES
☒ CLEANING SUPPLIES AND EQUIPMENT	CLEANING SUPPLIES AND EQUIPMENT
☐ COMMERCIAL AND PRIVATE VEHICLES AND THEIR ACCESSORIES AND COMPONENTS	COMMERCIAL AND PRIVATE VEHICLES AND THEIR ACCESSORIES AND COMPONENTS
☐ COMPONENTS AND SUPPLIES	COMPONENTS AND SUPPLIES
☐ ADHESIVES AND SEALANTS	ADHESIVES AND SEALANTS
☒ BEARINGS AND BUSHINGS AND WHEELS AND GEARS	BEARINGS AND BUSHINGS AND WHEELS AND GEARS
☐ DESIGN AND GRAPHIC AND FINE ART SERVICES	DESIGN AND GRAPHIC AND FINE ART SERVICES

Last updated 53 seconds ago

Cancel

Save

Continue

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Company Details

Contacts

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Business Classifications

Products and Services

Questionnaire

External Supplier Registration



Step 6. In the **Questionnaire**, you will be directed to this page to fill in the mandatory information.

Supplier Registration

Questionnaire

Supplier Registration

AML & KYC Screening-Registration

Milaha Anti Bribery Policy

Milaha Supplier Code of Conduct

Tawteen – Qatar In Country V

Section 1 of 5

6 | 6

Company Details

Contacts

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Products and Services

Questionnaire



External Supplier Registration



Step 6.1.a In the **Questionnaire**, under the section for **Supplier Registration**, select the preferred option and fill in the mandatory details.

Supplier Registration

Questionnaire

Supplier Registration

AML & KYC Screening-Registration

Milaha Anti Bribery Policy

Milaha Supplier Code of Conduct

Tawteen – Qatar In Country V

Section 1 of 5

1. How did you hear about Milaha and decide to register with us?

Required

☒ a. Milaha Contact (Milaha buyer or Milaha business unit representative)

☐ b. Others (please indicate) i.e. company website, social media e.g. – LinkedIn, Twitter, etc., Industry event, exhibition or conference, referral from existing client, word of mouth/personal recommendation)

1.a.1. Please enter the name of the Milaha contact person.

Required

Rajeesh Kumar

1.a.2. Please enter the e-mail address of the Milaha contact person.

Required

RRaveendran@milaha.com

6 | 6

Company Details

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Questionnaire



External Supplier Registration



Step 6.1.b Continuation for section **Supplier Registration**, input CR/TL expiration date, (leave it blank if Not Applicable), attach CR/TL document

Supplier Registration

Questionnaire

Supplier Registration

AML & KYC Screening-Registration

Milaha Anti Bribery Policy

Milaha Supplier Code of Conduct

Tawteen – Qatar In Country Visa

Section 1 of 5

2. Commercial Registration or Trade License Number

Please attach Commercial Registration/Trade License certificate with attachment category as To Supplier

Required

01234

Required

Add Attachments (1)

3. Commercial Registration/Trade License Expiry Date (If applicable)

Please enter the Commercial Registration/Trade License expiry date. (If applicable)

Preferred Response: 2039-07-09

04/30/2030

6 | 6

Company Details

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Products and Services

Questionnaire



External Supplier Registration



Step 6.1.c Still under section **Supplier Registration**, fill up the remaining mandatory details, then click “**Next Section.**”

Supplier Registration

Questionnaire

Supplier Registration

AML & KYC Screening-Registration

Milaha Anti Bribery Policy

Milaha Supplier Code of Conduct

Tawteen – Qatar In Country Visa

Section 1 of 5

4. With his/her application, the vendor confirms that all his/her entered details are accurate, complete and truthful. The vendor undertakes to keep the information provided in his/her registration form up to date. If such information is found to be false, incorrect or out of date, Milaha may block or discontinue the vendor's access to Milaha services.

Required

☒ a. Accepted

☐ b. Rejected

5. In your organization Finance Team Contact E-Mail

Required

polyticalbo@gmail.com

6. Enter the organization's designated Sustainability focal point.

The individual responsible for Sustainability/ESG-related responses.

Required

polyticalbo@gmail.com

End of Section 1 of 5

Previous Section

Next Section

Last updated 1 minute ago

Cancel

Save

Submit

6 | 6

Company Details

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Questionnaire



External Supplier Registration



Step 6.2 Under section for **AML & KYC Screening Registration**, in the Supplier Category question, please select the applicable category.

Supplier Registration

Questionnaire

Supplier Registration

AML & KYC Screening-Registration

Milaha Anti Bribery Policy

Milaha Supplier Code of Conduct

Tawteen – Qatar In Country Value (ICV) Program

Section 2 of 5

7.

What is your company's primary supplier category?

Please refer to the attachment for description of the different response options.

View question attachments (1)

Required

☐ a. Professional Services

☐ b. Equipment Supplier

☐ c. Material Supplier

☐ d. Broker

☐ e. Contractor

☒ f. IT Solution Provider

☐ g. Asset Owner

☐ h. Other Type of Supplier

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Company Details

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External Supplier Registration



Step 6.2.a Continuation for section **AML & KYC Screening Registration**, for question 8, fill up the mandatory details in the box provided and “Add Attachments” (i.e. Ultimate Beneficial Owner - UBO document), then click “**Next Section.**”

Supplier Registration

Questionnaire

Supplier Registration

AML & KYC Screening-Registration

Milaha Anti Bribery Policy

Milaha Supplier Code of Conduct

Tawteen – Qatar In Country Value (ICV) Program

Section 2 of 5

B. For all owners/shareholders holding 20% or more, please provide an official document (e.g. Ultimate Beneficial Owner (UBO) details) stating the following information:

- Full name
- Nationality
- Percentage of ownership
- Passport or National ID copy

Attach the passport or a copy of the national ID of all owners/shareholders

Required

RSD
Philippines
100% Owner

Required

Add Attachments (1)

End of Section 2 of 5

Previous Section

Next Section

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Company Details

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Questionnaire



External Supplier Registration



Step 6.3 Under the section for **Milaha Anti-Bribery Policy**, kindly read the Letter of Commitment and select your preferred response.

Questionnaire

Supplier Registration ☒ AML & KYC Screening-Registration ☒ **Milaha Anti Bribery Policy ☒** Milaha Supplier Code of Conduct ☐ Tawteen – Qatar In Country Visa ☐ >

Section 3 of 5

9. Letter of Commitment for Milaha Anti-Bribery Policy

As a contractor/supplier entering into an agreement with Qatar Navigation Q.P.S.C and any of its subsidiaries (hereinafter referred to as "Milaha") you are responsible for reviewing the Anti-Bribery Policy of Milaha. In order to ensure that you are aware of Milaha Anti-Bribery Policy, you are required to sign at the bottom of this letter. By your signature below, you are acknowledging that you are aware of and agree to comply with the Milaha Anti-Bribery Policy (hereinafter referred to as the "Policy").

I hereby acknowledge and declare that I have read and understood the attached Policy. Moreover, I agree with the contents of the Policy and I confirm to respect and ensure compliance with the above stated Policy.

Please review the Milaha Anti-Bribery Policy.

Preferred Response: Yes

Required

☒ a. Yes

☐ b. No

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Company Details

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External Supplier Registration



Step 6.3.a. Fill in the mandatory details as provided in the box, then attach the mandatory (Signed and stamped Milaha Anti-Bribery Policy/Letter of Commitment), then click "**Next Section**".

9.a.1. Authorized Signatory's Name

Required

RSD

9.a.2. Designation

Required

CEO

9.a.3. QID/Passport Number

Required

NA

Required

 Add Attachments (1)

9.a.4. Please enter the date the letter was signed - dd-mmm-yyyy.

Required

02/15/2026



End of Section 3 of 5

Previous Section

Next Section

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Company Details

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Questionnaire



External Supplier Registration



Step 6.4 Under the section for the **Milaha Supplier Code of Conduct**, kindly read the Milaha Supplier Code of Conduct. Carefully select your preferred response. Fill in the mandatory information required, then click **"Next Section"**.

Questionnaire

Supplier Registration

AML & KYC Screening-Registration

Milaha Anti Bribery Policy

Milaha Supplier Code of Conduct

Tawteen – Qatar In Country Visa

Section 4 of 5

10. I/We have read and agreed to this Milaha Supplier Code of Conduct.

Please read and agree to the Milaha Supplier Code of Conduct.

Preferred Response: Yes

Required

☒ a. Yes

☐ b. No

10.a.1. Authorized Signatory's Name

Required

RSD

10.a.2. Please enter the date the Code of Conduct was accepted - dd-mmm-yyyy.

Required

02/15/2026



End of Section 4 of 5

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Next Section

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Company Details

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External Supplier Registration



Step 6.5 Under section for **Tawteen**, if the response is **“No”**, then you can click **“Submit”**.

Supplier Registration

Questionnaire

Supplier Registration ✓

AML & KYC Screening-Registration ✓

Milaha Anti Bribery Policy ✓

Milaha Supplier Code of Conduct ✓

Tawteen – Qatar In Country Value (ICV) Program 🔊

Section 5 of 5

11. Are you registered as a Tawteen ICV supplier?

Please attach the Tawteen ICV certificate.
Required

☐ a. Yes

☒ b. No

End of Section 5 of 5

Previous Section

Next Section

Cancel

Save

Submit

6 | 6

Company Details

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External Supplier Registration



Step 6.5.a Continuation for section **Tawteen**: If the response is **"Yes"**, fill in the mandatory information in the boxes provided, then click **"Submit"**.

Questionnaire

Supplier Registration AML & KYC Screening-Registration Milaha Anti Bribery Policy Milaha Supplier Code of Conduct **Tawteen – Qatar In Country Value (ICV) Program**

Section 5 of 5

11. Are you registered as a Tawteen ICV supplier?

Please attach the Tawteen ICV certificate.
Required

☒ a. Yes
☐ b. No

Add Attachments (1)

11.a.1. Please enter the Tawteen ICV certificate number.
Required

10007495

11.a.2. Please enter the Tawteen ICV certificate expiry date.
Required

03/31/2026

11.a.3. Please enter the Tawteen ICV score.
Required

85.6

11.a.4. Please select the Tawteen status.
Required

☒ a. Valid
☐ b. Expired

End of Section 5 of 5

[Previous Section](#) [Next Section](#)

[Cancel](#) [Save](#) [Submit](#)

6 | 6

Company Details

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Products and Services

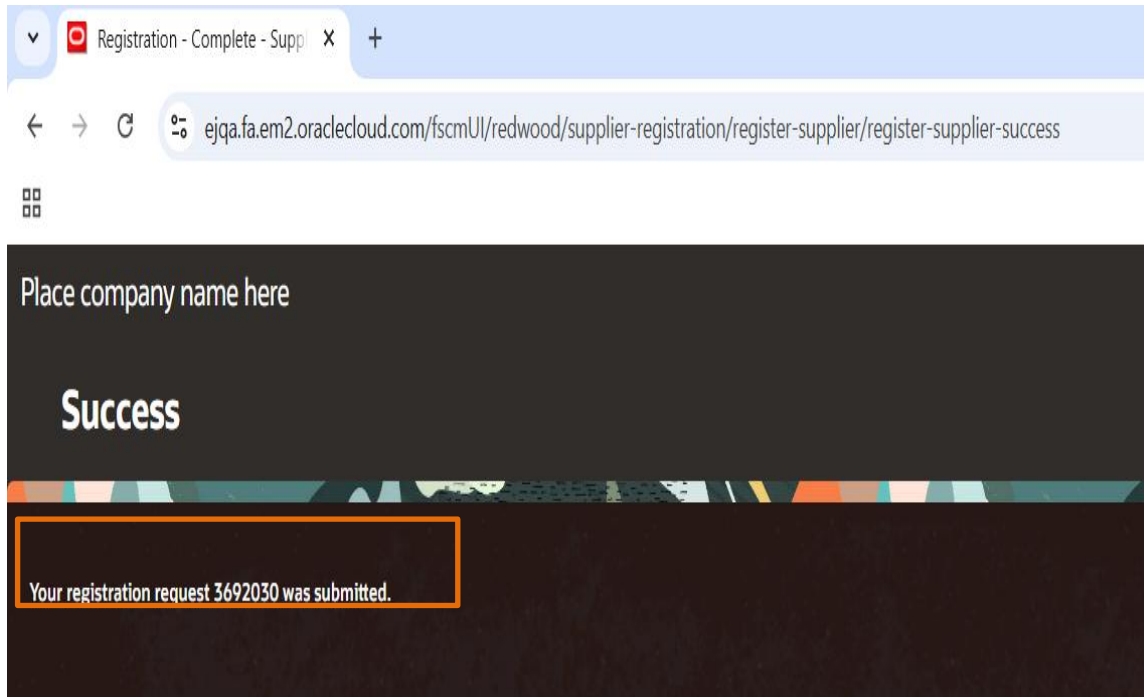
Questionnaire



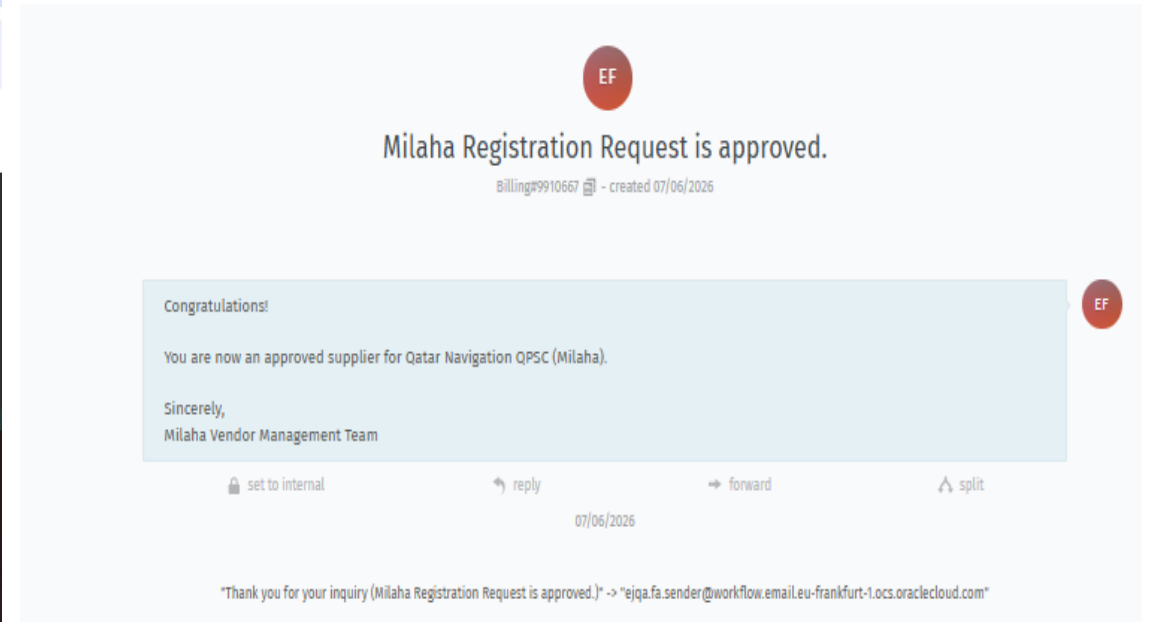
External Supplier Registration



A registration prompt from Oracle will be displayed to inform you that your registration was submitted along with a registration request number.



Vendor will be notified once the registration approved.



NOTE:

If, during the registration process, you forgot to save or did not submit the registration, you can always come back to the link **[Milaha Vendor Registration Link Redwood](#)** and request another access code using same email that initiated the registration.



THANK YOU

